

**ST. MARY'S COUNTY GOVERNMENT
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman
Danny Johnson, Secretary*



COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD
SEPTEMBER 6th 2016 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

Total Deposited for August 2016:

\$700.00

Total Deposited Since May 1st 1989:

\$310,360.00

August Deposits to Planning & Zoning:

Master Electrical New License Deposits	\$600.00 (4)
Master Electrical License Renewal Deposits	\$0
Master Electrical License Renewal Late Fee	\$0
Master Electricians Exam Deposits	\$50.00 (1)
Restricted License New Deposits	\$0
Restricted License Renewal Deposits	\$0
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$50.00 (2)
Homeowners Exam	\$0

Insurance Up-Dates for August 2016:

61

August 2016 Change of Address and/or T/A:

0

August 2016 Shelved License:

4

Miscellaneous:

The meeting was called to order by Don Haskin at 7:30 PM. The discussions held by the board concerned the following items:

1. The August minutes were approved as written. Motion by Mr. Worch and seconded by Mr. Derby The vote was 5-0 to approve the minutes.
2. The following is a list of dates for the Electrical Examiners Board meetings in 2016.
 - a. January 5th Board Meeting
 - b. January 28th Master/Low Voltage/Restricted Exam
 - c. February 2nd Board Meeting
 - d. March 1st Board Meeting
 - e. April 5th Board Meeting
 - f. May 3rd Board Meeting
 - g. June 7th Board Meeting
 - h. July 5th Board Meeting
 - i. July 28th Master/Low Voltage/Restricted Exam
 - j. August 2nd Board Meeting
 - k. September 6th Board Meeting
 - l. October 4th Board Meeting
 - m. November 1st Board Meeting
 - n. December 6th Board Meeting
3. The Electrical Board had a request to review their Master Exam and Mr. Haskin reviewed the exam before the meeting with the applicant.
4. A&G Electric wrote the board concerning a waiver involving a recent failed inspection. The board reviewed all the facts and granted the waiver because of the unique circumstances.
5. The class Mr. Haskin is giving in September has 20 registered to date.
6. The applicant for the low voltage exam in July has requested another exam. The applicant will be able to take the exam again in October.
7. We had a visit from a local contractor requesting the board to remove an electrician from a job. We informed the contractor of what steps he must take to have this done.

Homeowners Exam Applicants for September 2016:

0

Homeowner Exam Results for August 2016:

No Exam

Monitor Homeowners Exam for October 2016:

Danny Johnson

Master/Restricted/Low Voltage Results for July 2016 and January 2017:

2016 July Exam —2 applicants----- 0 pass 2 fail
(1-Master and 1 Low Voltage)
2017-January Exam

Monitored Master/Restricted/Low voltage Exam for January 2017:

Craig Spence
Don Haskin

Postage for August 2016:

\$ 2.33

Next Regular Board Meeting:

Next regular board meeting is scheduled for Tuesday October 4th, 2016 at the Governmental Center Carter Building, Leonard Hall Drive, 2nd floor conference room at 7:30 PM.

Motion to Adjourn Meeting:

Motion was made by Mr. Derby and seconded by Mr. Johnson

The Following Payments are authorized for the Board Members for August 2016

1) Robert Spence----MEMBER

- a) Attend Meeting \$25.00
- b) Spence Total \$25.00**

2) Chris Worch----MEMBER

- a) Attend Meeting \$25.00
- b) Worch Total \$25.00**

3) Ron Derby----Member

- a) Attend Meeting \$25.00
- b) Derby Total \$25.00**

4) Don Haskin----CHAIRMAN

- a) Attend Meeting \$25.00
- b) Review Exam \$25.00
- c) Haskin Total \$50.00**

5) James Johnson-----SECRETARY / RECORDING SECRETARY

- a) Attend Meeting \$25.00
- b) Prepare Meeting Minutes \$25.00
- c) Review Exam \$25.00
- d) Recording Secretary (44 @ \$15.00) \$660.00

e) **Johnson Total**

\$735.00

Recording Secretary Performed the Following Duties (August):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Worked on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website

James D. Johnson Jr.

Secretary

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